

## NOTICE

08/06/2022









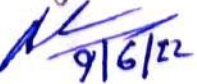
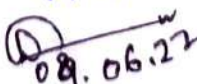
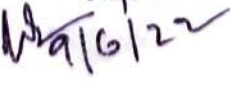

It is for information to all concerned that a meeting of IQAC with the following faculty members will be held on 09/06/2022 at 3:15 pm (Digital Classroom) to discuss the following agenda.

All are requested to attend the same.

### Agenda


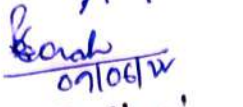
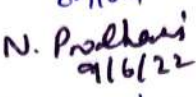
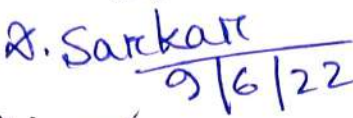
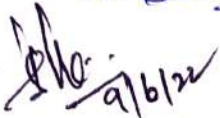

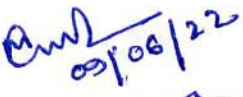

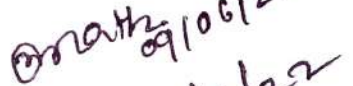
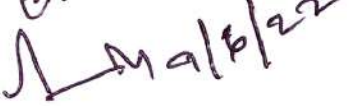



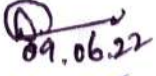


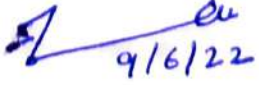
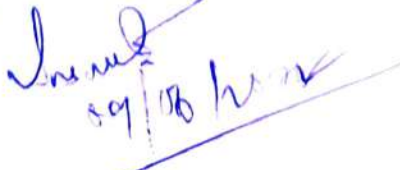
1. Forthcoming Students satisfaction survey
2. Miscellaneous.

### Members:

1. Dr. Dipangkar Borah 
2. Dr. Nandita Prodhani
3. Ms. Dharitri Sarkar
4. Dr. Piyush Kr Mishra   
8/6/22
5. Dr. Samuel Sheikh 
6. Ms. Mitali Ghosh Paul
7. Dr. Nityananda Barman   
8/6/22
8. Ms. Nirmita Nath
9. Mr. Rabindra Das 
10. Dr. Gautam Ch Roy 
11. Mr. Sudarshan Roy 
12. Dr. Mausumi Bhattacharjee 
13. Ms. Rita Bora   
9/6/22
14. Dr. Atowar Rahman   
09.06.22
15. Dr. Upendrajit Sharma   
9/6/22
16. Dr. Poli Bezbaruah 

Proceeding of the meeting of IQAC with faculty members of B.N. College, Dhubri held on 09/06/2022 at 3:15 pm in the B.N. College Premises under the Presidentship of Dr. Dhruva Chakraborty, Principal, B.N. College, Dhubri.

Members Present:

1. Dr Dhruva Chakraborty 
2. Dr. Dipangkar Borah   
09/06/22
3. Dr. Nandita Prodhani   
N. Prodhani  
9/6/22
4. Ms. Dharitri Sarkar   
D. Sarkar  
9/6/22
5. Dr. Piyush Kr Mishra   
P. Mishra  
9/6/22
6. Dr. Samuel Sheikh 
7. Ms. Mitali Ghosh Paul   
M. Ghosh Paul  
09/06/22
8. Dr. Nityananda Barman   
N. Barman  
9/6/22
9. Ms. Nirmita Nath   
N. Nath  
09/06/2022
10. Mr. Rabindra Das   
R. Das  
9/6/22
11. Dr. Gautam Ch Roy   
G. Ch Roy  
9/6/22
12. Dr. Mausumi Bhattacharjee   
M. Bhattacharjee  
09.06.2022
13. Ms. Rita Borah   
R. Borah  
09/06/22
14. Dr. Atowar Rahman   
A. Rahman  
09.06.22
15. Dr. Upendrajit Sarma   
U. Sarma  
9/6/22
16. Dr. Poli Bezbaruah   
P. Bezbaruah  
9/6/2022
17. Mr. Shahidul Islam   
S. Islam  
9/6/22
18. Dr. Susmita Sen Gupta   
S. Sen Gupta  
09/06/22

20. Mr. Altap Hussain *AP 9.6.22*
21. Mr. Taherul Hoque *[Signature]*
22. Dr. Solemon Ali Mondol *[Signature] 9.6-22*
23. Dr. Noor Hussain
24. Mr. Shahjahan Hussain Sarkar *[Signature] 9/6/22*
25. Ms. Kalpana Pathak *[Signature] 09/06/22*
26. Mr. Sudarshan Roy *[Signature] 9/6/22*
27. Mr. Sadique Ahmed *[Signature] 9/6/22*
28. Dr. Puranjay Nipun *[Signature] 9/6/22*

### Resolution 1

Discussed and resolved that the students will be made aware of the forthcoming Students Satisfaction Survey (SSS) conducted by the NAAC as a part of the Accreditation and Assessment process.

Further, few Posters on SSS be displayed in various corners of the college premises. The coordinator, IQAC is entrusted to do the needful.

*[Signature]*  
Co-ordinator,  
IQAC, B.N. College, Dhubri.

*[Signature]*  
Principal  
B. N. College, Dhubri

**NOTICE**  
**09/11/2022**

It is hereby notified to all concerned that an emergent meeting of IQAC is scheduled to be held on 10/11/2022 (11am) to discuss the following agenda. All concerned are cordially requested to attend the same in time.

**Agenda:**

1. To fix the suggestive Peer Team Visit schedule as required by NAAC








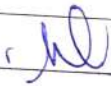




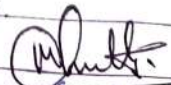
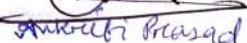


Principal  
B.N. College, Dhubri

Principal  
B. N. College, Dhubri

Proceeding of the IQAC meeting held on 10/11/2022 at 11:30 Am in  
B.N. College Premises under the Presidency of Dr. Phruha Chakraborty,  
Principal, B.N. College, Dhubri.

Members Present.

1. Dr. Phruha Chakraborty: Principal. 
2. Dr. Samuel Shikr: Incharge Coordinator. 
3. Dr. Gautam Ch Roy: ABA Coordinator. 
4. Dr. Supriya Sen Gupta: Coordinator. 
5. Ms. Rita Borah: Member. 
6. Mr. Motior Rahman: Member.
7. Dr. Manjani Bhattacharjee: Member. 
8. Dr. Noor Hussain: Member. 
9. Mr. Sudarshan Roy: Member. 
10. Mr. Rafiq Karim Mollah: Member. 
11. Dr. Nilam Jyoti Dutta: Member. 
12. Mr. Samit Dey: Member. 
13. Dr. Dipankar Borah: Member. 
14. Ms. Kankana Chakraborty: Member.
15. Dr. Bhakti Bhuyan Mohanty: Member from Management Committee.
16. Ms. Subrata Baruah: Member from Alumni.
17. Akka Patowary: Member from Employer.
18. Mr. Mohit Chakraborty: Student member. 
19. Ms. Ankanti Prasad: Student member. 

**Resolution 1**

Discussed and suggested the following dates of Peer Team Visit in our college to the NAAC office for their necessary approval,

1. 20-01-2023 and 21-01-2023
2. 30-01-2023 and 31-01-2023
3. 07-02-2023 and 08-02-2023

  
**Principal**  
**B. N. College, Dhubri**

**NOTICE**

**24/02/2023**

It is hereby inform to all concerned that a general meeting of the IQAC is scheduled to be held on 24/02/2023 (at 3:15 pm) at the IQAC of the college to discuss the following agenda.

All concerned are cordially requested to attend the same in time.

**Agenda:**

1. Various activities in connection with 7 criteria of NAAC.
2. Miscellaneous

**Name of Members**

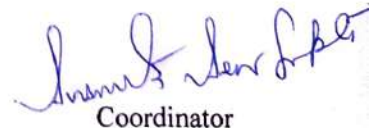
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|----|---------------------------|------------------------------------|---|
| 1  | Ms. Rita Borah            | (Member)                           | <i>M</i><br><i>24/02/23</i>                 |
| 2  | Dr. Rezibul Alom          | (Member)                           | <i>Rezibul Alom</i>                         |
| 3  | Dr. Dipankar Mallick      | (Member)                           | <i>D</i>                                    |
| 4  | Dr. Samuel Sheikh         | (Member)                           | <i>S</i><br><i>24/02/23</i>                 |
| 5  | Dr. Malabika Borah        | (Member)                           | <i>MBorah</i>                               |
| 6  | Mr. Sumit Dey             | (Member)                           | <i>S</i>                                    |
| 7  | Dr. Nilam Jyoti Dutta     | (Member)                           | <i>N</i>                                    |
| 8  | Dr. Dipankar Borah        | (Member)                           |   |
| 9  | Ms. Dharitri Sarkar       | (Member)                           | <i>D. Sarkar</i>                            |
| 10 | Ms. Lily Terangpi         | (Member)                           | <i>L</i><br><i>22/02/23</i>                 |
| 11 | Ms. Kankana Chakraborty   | (Member)                           | <i>K</i><br><i>24/2/23</i>                  |
| 12 | Mr. Fahim Sayed           | (Member)                           | <i>Fahim</i>                                |
| 13 | Ms. Barnali Saikia        | (Member)                           | <i>Baikia</i>                               |
| 14 | Dr. Bharat Bhusan Mohanty | (Member from Management Committee) |   |
| 15 | Mr. Mohit Chakraborty     | (Student Member)                   | <i>Mohit Chakraborty</i><br><i>24/02/23</i> |
| 16 | Ms. Ankriti Prasad        | (Student Member)                   | <i>Ankriti Prasad</i>                       |

Countersigned by



Principal

**Principal**  
**B. N. College, Dhubri**






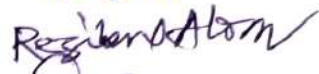
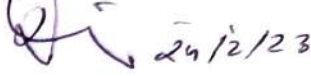


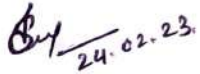


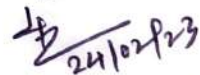
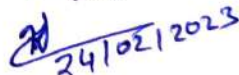

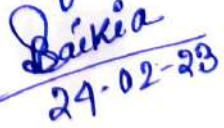

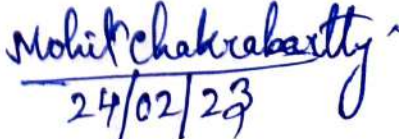
Coordinator

**IQAC, B.N. College, Dhubri**

**Co-ordinator,**  
**IQAC, B.N. College, Dhubri.**

Proceeding of the IQAC meeting held on 24/02/2023 at 3:15 pm in B.N. College premises under the Presidentship of Dr. Dhruba Chakraborty, Principal, B.N. College, Dhubri.

Members present:

- |     |                           |                                  |  |
|-----|---------------------------|----------------------------------|--|
| 1.  | Dr. Dhruba Chakraborty    | Chairman                         | <br>24/2/2023                       |
| 2.  | Dr. Susmita Sen Gupta     | Coordinator                      | <br>24/2/2023                        |
| 3.  | Ms. Rita Borah            | Member                           | <br>24/02/23                        |
| 4.  | Dr. Rezibul Alom          | Member                           | <br>Rezibul Alom                    |
| 5.  | Dr. Dipankar Mallick      | Member                           | <br>24/2/23                         |
| 6.  | Dr. Samuel Sheikh         | Member                           | <br>24/2/23                          |
| 7.  | Dr. Malabika Borah        | Member                           | <br>MBorah<br>24/2/23                |
| 8.  | Mr. Sumit Dey             | Member                           | <br>24.02.23                         |
| 9.  | Dr. Nilam Jyoti Dutta     | Member                           | <br>24/2/23                         |
| 10. | Dr. Dipangkar Borah       | Member                           |  |
| 11. | Ms. Dharitri Sarkar       | Member                           | <br>D. Sarkar                      |
| 12. | Ms. Lily Terangpi         | Member                           | <br>24/02/23                       |
| 13. | Ms. Kankana Chakraborty   | Member                           | <br>24/02/2023                     |
| 14. | Mr. Fahim Sayed           | Member                           | <br>Fahim                          |
| 15. | Ms. Barnali Saikia        | Member                           | <br>Barkia<br>24-02-23             |
| 16. | Dr. Bharat Bhusan Mohanty | Member from Management Committee |  |
| 17. | Ms. Ankriti Prasad        | Student member                   | <br>Ankriti Prasad                |
| 18. | Mr. Mohit Chakraborty     | Student member                   | <br>Mohit Chakraborty<br>24/02/23 |



## Resolution

<b>Resolution 1:</b> <ul style="list-style-type: none"><li>Read and confirmed the resolutions adopted in the IQAC meeting held on 09/11/2022</li></ul>	
Description of resolutions taken	Action taken
<b>Resolution 2:</b> <p>Discussed and suggested the following dates of Peer team Visit in our college to the NAAC office for their necessary approval,</p> <ol style="list-style-type: none"><li>20-01-2023 and 21-01-2023</li><li>30-01-2023 and 31-01-2023</li><li>07-02-2023 and 08-02-2023</li></ol>	Implemented

**Resolution 2:** Resolved that all departments will offer a **Bridge Course** from the academic session 2023-2024 of minimum 15 hours duration. The departments are requested to prepare the Syllabus and submit the same to IQAC on or before 30/05/2023 for approval.

**Resolution 3:** Resolved that minimum two **Class Test** be organised for each semester by each teacher from this current academic session and the marksheet be submitted to IQAC.

**Resolution 4:** Resolved that **Monthly Departmental Meeting** be organised by all department. Further, departments are requested to fix a date for the departmental meeting of every month and to submit the **copy of Resolution** of the meeting to IQAC within two days. Departmental meetings are to be organised in the afternoon hours with minimum loss of classes.

**Resolution 5:** Resolved that permanent asset of any department, cell or office, that to be discarded be informed to Principal of the college before its final disposal.

**Resolution 6:** Resolved that two Workshop on Research Methodology for 6<sup>th</sup> semester students be organised on 28/02/2023 and 02/03/2023. Dr. Upendrajit Sarma, Associate professor in Assamese and Mr. Fahim Sayed, Assistant professor in Mathematics be requested to act as the resource persons.

**Resolution 7:** Resolved that Feedback be collected from all the students (semester II, IV and VI).

**Resolution 8:** Resolved that the **Instruments Log book** be maintained by all departments having laboratory course, where the date and signature of students be incorporated.

  
Co-ordinator,  
IQAC, B.N. College, Dhubri.

  
Principal  
B. N. College, Dhubri

**Resolution 9:** Resolved that **Stock Book of Instruments** and **Breakage Register** be maintained properly by all the departments having laboratory courses. The Coordinator, IQAC is entrusted to communicate with those departments and do the needful

**Resolution 10:** Resolved that **Project Completion Certificate** be attached in the students' Project Reports compulsorily. All the teacher-supervisors be requested to provide the same to the students assigned to them.

**Resolution 11:** Resolved that Course Filing and CO-PO mapping be done from next Academic session. Coordinator, IQAC and Dr. Dipangkar Borah, Assistant professor in Physics and In-charge of Criterion II is entrusted to do the needful.

**Resolution 12:** Resolved that Lecture Capturing System be started from the next academic session, Dr. Dipangkar Borah, Assistant professor in Physics and In-charge of Criterion II to do the needful.

**Resolution 13:** Resolved that the Faculty Development Programme, offered by E&ICT, IIT Guwahati be organised in the college. Coordinator, IQAC is entrusted to communicate E&ICT in this regard.

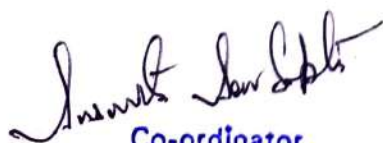
**Resolution 14:** Resolved that college should organise National/International seminar/conference on various domains. Dr. Hiten Sarma, Director, Research and Development Cell of the college is entrusted to do the needful.

**Resolution 15:** Resolved that minimum five numbers of Extension activity be organised each by NSS and NCC unit of the college yearly, and three numbers of Extension activities be organised by Scout and Guide unit of the college yearly. The respective in-charges are entrusted to do the needful.

**Resolution 16:** Resolved that a Disaster Management Cell be formed in the college and activities, like, Mock drill be organised under the cell.

**Resolution 17:** Resolved that the Best Faculty Award for Library Use be started from current academic session. Ms. Kankana Chakraborty, Librarian, B N College is entrusted to do the needful.

**Resolution 18:** Resolved that few awareness programme on use of e resources be conducted. Ms. Kankana Chakraborty, Librarian, B N College is entrusted to do the needful.

  
Co-ordinator,  
IQAC, B.N. College, Dhubri.

  
Principal  
B. N. College, Dhubri

**NOTICE**

**24/02/2023**

It is hereby inform to all concerned that a general meeting of the IQAC is scheduled to be held on 24/02/2023 (at 3:15 pm) at the IQAC of the college to discuss the following agenda.

All concerned are cordially requested to attend the same in time.

**Agenda:**

1. Various activities in connection with 7 criteria of NAAC.
2. Miscellaneous

**Name of Members**

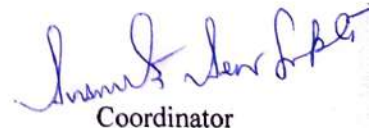
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|------------------------------|------------------------------------|---|
| 1 Ms. Rita Borah             | (Member)                           | <i>M</i><br><i>24/02/23</i>                 |
| 2 Dr. Rezibul Alom           | (Member)                           | <i>Rezibul Alom</i>                         |
| 3 Dr. Dipankar Mallick       | (Member)                           | <i>D</i>                                    |
| 4 Dr. Samuel Sheikh          | (Member)                           | <i>S</i><br><i>24/02/23</i>                 |
| 5 Dr. Malabika Borah         | (Member)                           | <i>MBorah</i>                               |
| 6 Mr. Sumit Dey              | (Member)                           | <i>S</i>                                    |
| 7 Dr. Nilam Jyoti Dutta      | (Member)                           | <i>N</i>                                    |
| 8 Dr. Dipankar Borah         | (Member)                           |   |
| 9 Ms. Dharitri Sarkar        | (Member)                           | <i>D. Sarkar</i>                            |
| 10 Ms. Lily Terangpi         | (Member)                           | <i>L</i><br><i>22/02/23</i>                 |
| 11 Ms. Kankana Chakraborty   | (Member)                           | <i>K</i><br><i>24/2/23</i>                  |
| 12 Mr. Fahim Sayed           | (Member)                           | <i>Fahim</i>                                |
| 13 Ms. Barnali Saikia        | (Member)                           | <i>Baikia</i>                               |
| 14 Dr. Bharat Bhusan Mohanty | (Member from Management Committee) |   |
| 15 Mr. Mohit Chakraborty     | (Student Member)                   | <i>Mohit Chakraborty</i><br><i>24/02/23</i> |
| 16 Ms. Ankriti Prasad        | (Student Member)                   | <i>Ankriti Prasad</i>                       |

Countersigned by



Principal

**Principal**  
**B. N. College, Dhubri**






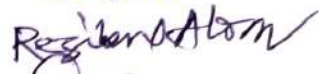
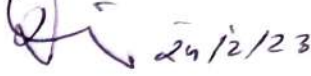


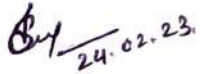


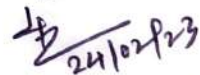
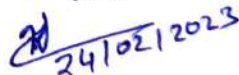

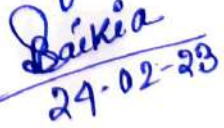

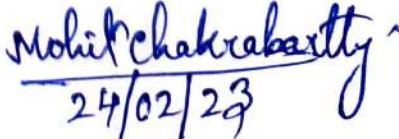
Coordinator

**IQAC, B.N. College, Dhubri**

Co-ordinator,  
**IQAC, B.N. College, Dhubri.**

Proceeding of the IQAC meeting held on 24/02/2023 at 3:15 pm in B.N. College premises under the Presidentship of Dr. Dhruba Chakraborty, Principal, B.N. College, Dhubri.

Members present:

- |     |                           |                                  |  |
|-----|---------------------------|----------------------------------|--|
| 1.  | Dr. Dhruba Chakraborty    | Chairman                         | <br>24/2/2023                       |
| 2.  | Dr. Susmita Sen Gupta     | Coordinator                      | <br>24/2/2023                        |
| 3.  | Ms. Rita Borah            | Member                           | <br>24/02/23                        |
| 4.  | Dr. Rezibul Alom          | Member                           | <br>Rezibul Alom                    |
| 5.  | Dr. Dipankar Mallick      | Member                           | <br>24/2/23                         |
| 6.  | Dr. Samuel Sheikh         | Member                           | <br>24/2/23                          |
| 7.  | Dr. Malabika Borah        | Member                           | <br>MBorah<br>24/2/23                |
| 8.  | Mr. Sumit Dey             | Member                           | <br>24.02.23                         |
| 9.  | Dr. Nilam Jyoti Dutta     | Member                           | <br>24/2/23                         |
| 10. | Dr. Dipangkar Borah       | Member                           |  |
| 11. | Ms. Dharitri Sarkar       | Member                           | <br>D. Sarkar                      |
| 12. | Ms. Lily Terangpi         | Member                           | <br>24/02/23                       |
| 13. | Ms. Kankana Chakraborty   | Member                           | <br>24/02/2023                     |
| 14. | Mr. Fahim Sayed           | Member                           | <br>Fahim                          |
| 15. | Ms. Barnali Saikia        | Member                           | <br>Barkia<br>24-02-23             |
| 16. | Dr. Bharat Bhusan Mohanty | Member from Management Committee |  |
| 17. | Ms. Ankriti Prasad        | Student member                   | <br>Ankriti Prasad                |
| 18. | Mr. Mohit Chakraborty     | Student member                   | <br>Mohit Chakraborty<br>24/02/23 |

## Resolution

<b>Resolution 1:</b> <ul style="list-style-type: none"><li>Read and confirmed the resolutions adopted in the IQAC meeting held on 09/11/2022</li></ul>	
Description of resolutions taken	Action taken
<b>Resolution 2:</b> <p>Discussed and suggested the following dates of Peer team Visit in our college to the NAAC office for their necessary approval,</p> <ol style="list-style-type: none"><li>20-01-2023 and 21-01-2023</li><li>30-01-2023 and 31-01-2023</li><li>07-02-2023 and 08-02-2023</li></ol>	Implemented

**Resolution 2:** Resolved that all departments will offer a **Bridge Course** from the academic session 2023-2024 of minimum 15 hours duration. The departments are requested to prepare the Syllabus and submit the same to IQAC on or before 30/05/2023 for approval.

**Resolution 3:** Resolved that minimum two **Class Test** be organised for each semester by each teacher from this current academic session and the marksheet be submitted to IQAC.

**Resolution 4:** Resolved that **Monthly Departmental Meeting** be organised by all department. Further, departments are requested to fix a date for the departmental meeting of every month and to submit the **copy of Resolution** of the meeting to IQAC within two days. Departmental meetings are to be organised in the afternoon hours with minimum loss of classes.

**Resolution 5:** Resolved that permanent asset of any department, cell or office, that to be discarded be informed to Principal of the college before its final disposal.

**Resolution 6:** Resolved that two Workshop on Research Methodology for 6<sup>th</sup> semester students be organised on 28/02/2023 and 02/03/2023. Dr. Upendrajit Sarma, Associate professor in Assamese and Mr. Fahim Sayed, Assistant professor in Mathematics be requested to act as the resource persons.

**Resolution 7:** Resolved that Feedback be collected from all the students (semester II, IV and VI).

**Resolution 8:** Resolved that the **Instruments Log book** be maintained by all departments having laboratory course, where the date and signature of students be incorporated.

  
Co-ordinator,  
IQAC, B.N. College, Dhubri.

  
Principal  
B. N. College, Dhubri

**Resolution 9:** Resolved that **Stock Book of Instruments** and **Breakage Register** be maintained properly by all the departments having laboratory courses. The Coordinator, IQAC is entrusted to communicate with those departments and do the needful

**Resolution 10:** Resolved that **Project Completion Certificate** be attached in the students' Project Reports compulsorily. All the teacher-supervisors be requested to provide the same to the students assigned to them.

**Resolution 11:** Resolved that Course Filing and CO-PO mapping be done from next Academic session. Coordinator, IQAC and Dr. Dipangkar Borah, Assistant professor in Physics and In-charge of Criterion II is entrusted to do the needful.

**Resolution 12:** Resolved that Lecture Capturing System be started from the next academic session, Dr. Dipangkar Borah, Assistant professor in Physics and In-charge of Criterion II to do the needful.

**Resolution 13:** Resolved that the Faculty Development Programme, offered by E&ICT, IIT Guwahati be organised in the college. Coordinator, IQAC is entrusted to communicate E&ICT in this regard.

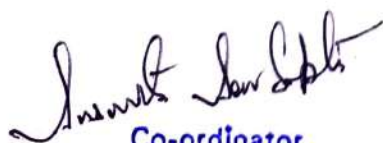
**Resolution 14:** Resolved that college should organise National/International seminar/conference on various domains. Dr. Hiten Sarma, Director, Research and Development Cell of the college is entrusted to do the needful.

**Resolution 15:** Resolved that minimum five numbers of Extension activity be organised each by NSS and NCC unit of the college yearly, and three numbers of Extension activities be organised by Scout and Guide unit of the college yearly. The respective in-charges are entrusted to do the needful.

**Resolution 16:** Resolved that a Disaster Management Cell be formed in the college and activities, like, Mock drill be organised under the cell.

**Resolution 17:** Resolved that the Best Faculty Award for Library Use be started from current academic session. Ms. Kankana Chakraborty, Librarian, B N College is entrusted to do the needful.

**Resolution 18:** Resolved that few awareness programme on use of e resources be conducted. Ms. Kankana Chakraborty, Librarian, B N College is entrusted to do the needful.

  
Co-ordinator,  
IQAC, B.N. College, Dhubri.

  
Principal  
B. N. College, Dhubri

**NOTICE**  
**31/03/2023**

It is hereby inform to all concerned that a general meeting of the IQAC is scheduled to be held on 03/04/2023 (at 3:15 pm) at the IQAC of the college to discuss the following agenda.

All concerned are cordially requested to attend the same in time.

**Agenda:**

1. Planning of activities/ initiatives under 7 criterion of NAAC
2. Preparation of workshop proposal to NAAC.
3. Finalization of Questionnaire of student feedback.
4. Establishment of Disaster Management Cell.
5. Establishment of Youth Red Cross Unit in college.
6. Activities under MOU (established during academic session 2022-23)
7. Review meeting of departmental plan of activities
8. Miscellaneous

**Name of Members**

- |   |                       |          |   |
|---|-----------------------|----------|---|
| 1 | Ms. Rita Borah        | (Member) | <br>31.03.23          |
| 2 | Dr. Rezibul Alom      | (Member) |                       |
| 3 | Dr. Dipankar Mallick  | (Member) |                        |
| 4 | Dr. Samuel Sheikh     | (Member) |                        |
| 5 | Dr. Malabika Borah    | (Member) | <br>MBorah<br>21/3/23 |
| 6 | Mr. Sumit Dey         | (Member) | <br>Sumit 21/3/23     |
| 7 | Dr. Nilam Jyoti Dutta | (Member) |                        |
| 8 | Dr. Dipankar Borah    | (Member) |                       |
| 9 | Ms. Dharitri Sarkar   | (Member) | <br>D. Sarkar         |

## NOTICE

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### Name of Members

- |   |                       |          |   |
|---|-----------------------|----------|---|
| 1 | Ms. Rita Borah        | (Member) | <br>31.03.23          |
| 2 | Dr. Rezibul Alom      | (Member) |                       |
| 3 | Dr. Dipankar Mallick  | (Member) |                        |
| 4 | Dr. Samuel Sheikh     | (Member) |                        |
| 5 | Dr. Malabika Borah    | (Member) | <br>MBorah<br>21/3/23 |
| 6 | Mr. Sumit Dey         | (Member) | <br>Sumit 14/3/23     |
| 7 | Dr. Nilam Jyoti Dutta | (Member) |                       |
| 8 | Dr. Dipankar Borah    | (Member) |                       |
| 9 | Ms. Dharitri Sarkar   | (Member) | <br>D. Sarkar         |

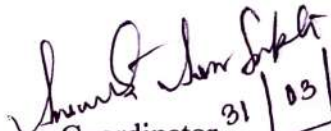


10. Ms. Lily Terangpi (Member) 21/03/2023
11. Ms. Kankana Chakraborty (Member) 21/4/23
12. Mr. Fahim Sayed (Member) Fahim 01/4/23
13. Ms. Barnali Saikia (Member) Saikia 31-03-23
14. Dr. Bharat Bhusan Mohanty (Member from Management Committee)
15. Mr. Mohit Chakraborty (Student Member) Mohit Chakraborty 31/03/23
16. Ms. Ankriti Prasad (Student Member) Ankriti Prasad.

Countersigned by

  
Principal 21/3/23

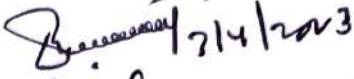
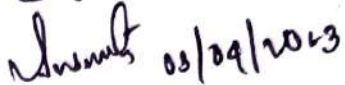

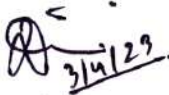
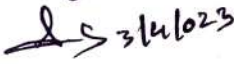
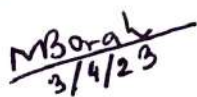
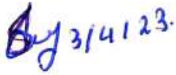
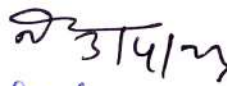
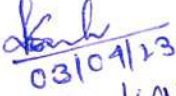
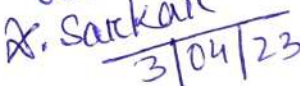


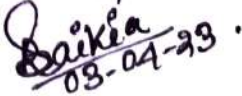
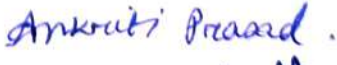
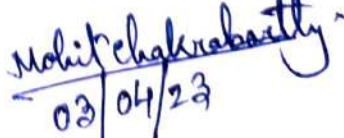
B.N. College, Dhubri

  
Coordinator 31/03/2023

IQAC, B.N. College, Dhubri

Proceeding of the IQAC meeting held on 03/04/2023 at 3:15 pm in B.N. College premises under the Presidentship of Dr. Dhruva Chakraborty, Principal, B.N. College, Dhubri.

**Members present:**

- |     |                           |                                  |  |
|-----|---------------------------|----------------------------------|--|
| 1.  | Dr. Dhruva Chakraborty    | Chairman                         |  3/4/2023                        |
| 2.  | Dr. Susmita Sen Gupta     | Coordinator                      |  03/04/2023                      |
| 3.  | Ms. Rita Borah            | Member                           |  3/4/23                           |
| 4.  | Dr. Rezibul Alom          | Member                           |  |
| 5.  | Dr. Dipankar Mallick      | Member                           |  3/4/23                           |
| 6.  | Dr. Samuel Sheikh         | Member                           |  3/4/2023                        |
| 7.  | Dr. Malabika Borah        | Member                           |  MBorah<br>3/4/23                |
| 8.  | Mr. Sumit Dey             | Member                           |  S.D. 3/4/23                     |
| 9.  | Dr. Nilam Jyoti Dutta     | Member                           |  3/4/23                        |
| 10. | Dr. Dipankar Borah        | Member                           |  DBorah<br>03/04/23             |
| 11. | Ms. Dharitri Sarkar       | Member                           |  D. Sarkar<br>3/04/23          |
| 12. | Ms. Lily Terangpi         | Member                           |  03/04/23                      |
| 13. | Ms. Kankana Chakraborty   | Member                           |  |
| 14. | Mr. Fahim Sayed           | Member                           |  Fahim<br>03/04/23              |
| 15. | Ms. Barnali Saikia        | Member                           |  Saikia<br>03-04-23            |
| 16. | Dr. Bharat Bhusan Mohanty | Member from Management Committee |  |
| 17. | Ms. Ankriti Prasad        | Student member                   |  Ankriti Prasad                |
| 18. | Mr. Mohit Chakraborty     | Student member                   |  Mohit Chakraborty<br>03/04/23 |

## Resolution

<b>Resolution 1:</b>	
• Read and confirmed the resolutions adopted in the IQAC meeting held on 24/02/2022	
<b>Description of resolutions taken</b>	<b>Action taken</b>
<b>Resolution 2:</b> Resolved that all departments will offer a <b>Bridge Course</b> from the academic session 2023-2024 of minimum 15 hours duration. The departments are requested to prepare the Syllabus and submit the same to IQAC on or before 30/05/2023 for approval.	Initiated
<b>Resolution 3:</b> Resolved that minimum two <b>Class Test</b> be organised for each semester by each teacher from this current academic session and the marksheet be submitted to IQAC.	Implemented
<b>Resolution 4:</b> Resolved that <b>Monthly Departmental Meeting</b> be organised by all department. Further, departments are requested to fix a date for the departmental meeting of every month and to submit the <b>copy of Resolution</b> of the meeting to IQAC within two days. Departmental meetings are to organised in the afternoon hours with minimum loss of classes.	Implemented
<b>Resolution 5:</b> Resolved that permanent asset of any department, cell or office, that to be discarded be informed to Principal of the college before it's final disposal.	Implemented
<b>Resolution 6:</b> Resolved that two Workshop on Research Methodology for 6 <sup>th</sup> semester students be organised on 28/02/2023 and 02/03/2023. Dr. Upendrajit Sarma, Associate professor in Assamese and Mr. Fahim Sayed, Assistant professor in Mathematics be requested to act as the resource persons.	Implemented
<b>Resolution 7:</b> Resolved that Feedback be collected from all the students (semester II, IV and VI).	Yet to be Implemented
<b>Resolution 8:</b> Resolved that the <b>Instruments Log book</b> be maintained by all departments having laboratory course, where the date and signature of students be incorporated.	Implemented
<b>Resolution 9:</b> Resolved that <b>Stock Book of Instruments and Breakage Register</b> be maintained properly by all the departments having laboratory courses. The Coordinator, IQAC is entrusted to communicate with those departments and do the needful.	Implemented
<b>Resolution 10:</b> Resolved that <b>Project Completion Certificate</b> be attached in the students' Project Reports compulsorily. All the teacher-supervisors be requested to provide the same to the students assigned to them.	Implemented

  
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<b>Resolution 11:</b> Resolved that Course Filing and CO-PO mapping be done from next Academic session. Coordinator, IQAC and Dr. Dipangkar Borah, Assistant professor in Physics and In-charge of Criterion II is entrusted to do the needful.	Initiated
<b>Resolution 12:</b> Resolved that Lecture Capturing System be started from the next academic session, Dr. Dipangkar Borah, Assistant professor in Physics and In-charge of Criterion II to do the needful.	Initiated
<b>Resolution 13:</b> Resolved that the Faculty Development Programme, offered by E&ICT, IIT Guwahati be organised in the college. Coordinator, IQAC is entrusted to communicate E&ICT in this regard.	Initiated
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<b>Resolution 15:</b> Resolved that minimum five numbers of Extension activity be organised each by NSS and NCC unit of the college yearly, and three numbers of Extension activities be organised by Scout and Guide unit of the college yearly. The respective in-charges are entrusted to do the needful.	Initiated
<b>Resolution 16:</b> Resolved that a Disaster Management Cell be formed in the college and activities, like, Mock drill be organised under the cell.	Initiated
<b>Resolution 17:</b> Resolved that the Best Faculty Award for Library Use be started from current academic session. Ms. Kankana Chakraborty, Librarian, B N College is entrusted to do the needful.	Initiated
<b>Resolution 18:</b> Resolved that few awareness programmes on use of e resources be conducted. Ms. Kankana Chakraborty, Librarian, B N College is entrusted to do the needful.	Initiated

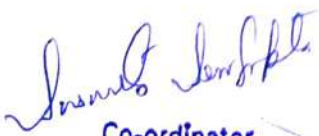
**Resolution 2:** Resolved that several activities/initiatives to be taken in connection with different metrics under seven criteria.


Criterion 1:

- In questionnaire of Student Feedback, question related to ragging to be incorporated. Dr. Nilam Jyoti Dutta, In-charge Criterion 1 is entrusted to finalise the same.
- The tentative dates of Class test be incorporated in the Academic Calendar of 2023-2024.
- Project/Field visit be introduced for 3<sup>rd</sup>/4<sup>th</sup> semester student.

Criterion 2:

- Advanced learners be encouraged to undertake courses offered by Infosys Spring Board.

  
 Co-ordinator,  
 IQAC, B.N. College, Dhubri,

  
 Principal,  
 B.N. College, Dhubri.

- Few brainstorming sessions be organised on various issues by the departments from the next academic session (2023-2024).
- Student ID be used for online test from the next academic session (2023-2024).
- The questions of internal examination will be set as per CO from the next academic session (2023-2024).
- To conduct online test, each department be asked to submit 50 MCQs for Diagnostic test (for session 2023-2024).
- A Software be developed to set the question paper of internal examination through randomisation.

Criterion 3:

- A Workshop on 'How to Write Research Proposal' be organised within this academic session.
- Innovation Awareness campaign in canteen/campus with success stories of the students be undertaken.
- Director, Research and Development Cell be requested to convey a meeting to discuss about the Book publication with chapters by faculty members.

Criterion 5:


- Revenue can be generated for maintenance of Indoor Stadium.
- Cultural events be organised for various sections and ethnic groups of students.
- Cultural procession be organised on College Foundation Day 2023.
- Computer Literacy programme be organised for students.


Criterion 6:

- Present MoUs to be renewed and departments without MoUs to enter into MoU.
- Achievements of Faculties and students be available in Home Page of college website.
- A proposal for NAAC sponsored workshop be prepared and submitted to NAAC office.

Criterion 7:

- Women Forum of the college be entrusted to explore the possibility of funding for seminar and other programme sponsored by National Commission for Women.
- The celebration of some commemorative days, as suggested by IIC be organised.
- The department of Chemistry be requested to undertake testing of drinking water available at various sources in and around the college twice in every year.

  
Co-ordinator,  
IQAC, B.N. College, Dhubri.

  
Principal,  
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- Internal Green audit and Internal Energy audit be undertaken in the academic session 2024-2025 and External Green audit and External Energy audit be undertaken in the academic session 2025-2026.
- Green audit and Energy audit (External) be undertaken by authorised agencies. Dr. Samuel Sheikh, In Charge of Criterion 7 is entrusted to do the needful.
- Clean and Green Campus initiatives be undertaken by all departments from the next academic session (2023-2024).
- A Cultural Fest be organised in the next academic session (2023-2024).
- Few Anaemia testing camp of girl students be organised in the next academic session (2023-2024).

### **Resolution 3**

Discussed and Resolved that a Disasters Management Cell be constructed in the college. Mr. Edal Hussain, Assistant Professor in Physics, B N College is selected as the Convenor of the cell.

### **Resolution 4**

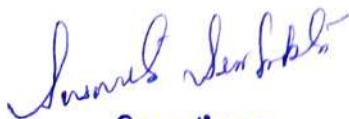
Discussed and Resolved that all the departments, who have signed MoUs during the academic session 2022-2023 be requested to organise programme under the MoUs.

### **Resolution 5**

Discussed and Resolved a meeting be organised to review the execution of Departmental Plan of activities on 12/04/2023.

### **Resolution 6**

Resolved that to convert B N College into a multidisciplinary Higher Education Institution and looking at the proximity of P B College, Gauripur having commerce stream which is within 15 km from B N College, the IQAC propose to constitute a cluster between B N College and P B College where P B College will offer some selected Science subjects and B N College will offer some selected Commerce subjects to their students. The Principal, B N College is requested to take the initiative in this regard.

  
Co-ordinator,  
IQAC, B.N. College, Dhubri.

  
Principal,  
B.N. College, Dhubri.